IPC QUICK START ENTRY GUIDE / 2026-2027

Use this Quick Start Link Guide to navigate to the areas of Best in Media that you need to create an entry, submit your media and pay your entry fee(s)

IMPORTANT SECURITY ADD-ON: NEW FOR THIS YEAR: When you create your account for the first time this year, you will receive an e-mail that has a link to activate your account. In order to be able to use Best in Media, you **must** do this. The email will come from **tom@bestinmedia.com** Check you spam too

PRE-ENTRY PREPARATION

• Click Here to review the entry rules and criteria. Note: New for this year, the criteria for a category will also appear on the form when you select the division / category you are entering.

• Click Here for a list of this year's Divisions and Categories

CREATE AN ACCOUNT / LOGGING IN FOR 2026-2027

• Click Here to Create Your Account. You will only need to do this once for this awards season. Remember to check for the account confirmation email. If you don't, your new account WILL NOT WORK!!!

• Click Here and select the tab called "Log In" to log into the site once you have created your account.

ENTRY FORM

• Click Here to open the Entry Form. Note: The form will walk you through the entire process. Note: Every time you submit an entry form, a copy of your entry form will be sent to your email. That is your only copy. Each form will have a button that allows you to go back in and edit any part of your entry.

MEDIA

• Every entry allows up to 4 media files of any type. Make sure you have read the Rules and Criteria to determine if you are preparing your files correctly.

> ***VIDEO:*** Submit a YouTube link to the video you want to submit. You must make sure this video is made public.
>
> ***IMAGE:*** Any image either a JPG or PNG file
>
> ***AUDIO***: Any audio file formatted as an MP3 file
>
> ***DOCUMENT:*** Any document formatted as a PDF file
>
> ***WEBSITE:*** Any website URL

CHECK SUBMITTED MEDIA: Click here to view your **Audio, Documents or Images.** Videos and web entries only appear on your **ENTRY FORM.** You can also add additional MEDIA if you didn't submit them during the ENTRY FORM process

PAYMENT Click Here to pay your ENTRY FEES

FINISHED? If you are done with an entry session, Click Here to log out.