

# IPC JUDGING QUICK START GUIDE

Use this **Quick Start Link Guide** to navigate to the areas you will need for judging entries. It is the quickest and simplest way to get you to where you need to be. Enjoy

## PRE-JUDGING PREPARATION

- [Click Here](#) for a list of this year's Divisions and Categories plus Criteria. If you feel an entry has not conformed to the criteria, then please contact Martha Borchers 208-866-1128 / IPC President or Jennifer Swindell / Contest Judging Manager 208-473-8811
- Make sure you know which Division(s) and Category(s) you have been assigned. Contact Jennifer Swindell at the above number if you have any questions about your assignment(s)

## LOGGING INTO BEST IN MEDIA AS A JUDGE

- [Click Here](#) and select the tab called "Log In" to log into the site once you have created your account. DO NOT ATTEMPT TO MAKE YOUR OWN USERNAME AND PASSWORD! You use judge1 / pass2026

## JUDGING GRIDS

Here are the main grids that have entry information and links to the submitted media. Below grids for the Divisions.

### DIVISIONS:

- [PUBLICATION DAILY](#) 284 Entries / 31 Categories
- [PUBLICATION WEEKLY](#) 122 Entries / 28 Categories
- [STUDENT PUBLICATION AND BROADCASTING](#) 83 Entries / 15 Categories
- [TV-DIVISION A](#) / LARGE MARKETS
- [TV-DIVISION B](#) / SMALL MARKETS
- [TV-COMBINED](#) MARKETS
- [PUBLIC RELATIONS](#) 49 Entries / 7 Categories
- [PHOTOGRAPHY](#) 69 Entries / 8 Categories
- [PERIODICAL](#) 34 Entries / 4 Categories
- [AUDIO](#) (RADIO & Podcasts) 51 Entries / 12 Categories
- [ALL MEDIA](#) 144 Entries / 21 Categories
- [ALL MEDIA / BEST USE OF SOCIAL MEDIA](#) 10 entries / 1 Category. *Judges, please note. This category contains Social Media portfolio links, including Instagram pages. In order to view the page and all its design and functions, you will need to have either **a personal Instagram account or log in username and password from your organization's Instagram account***

## WHAT YOU'LL SEE ON THE JUDGING GRIDS

### ENTRY ID | SUBMITTED FOR | CATEGORY NAME | ENTRY NAME | PAYWALL | FILE LINKS 1-4 | RESULTS FORM

- **Entry ID** / You will not need unless you have an issue and need to contact the IPC or Best in Media.
- **Submitted For** / You will need. That you will Swipe, Copy, then add to the results form.
- **Category Name** / You will select when you're in the Judging Results Form.
- **Paywall** / When a website link requires you to log into the paywall to view, it will contain either a 1,2 or 3 in this column. Reference at the bottom left of each page for the username / password provided by the publication

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- **File Links 1-4** / Each entry (row) is allowed up to 4 media submissions. They are as follows:  
W=Website, D=Document, I=Image / Photo, A=Audio, V= YouTube Video, FB=Facebook,  
IG=Instagram, TT=TikTok, X=X (Twitter)

[Video Tutorial for using the Judging Grid](#)

[Video Tutorial for using the Judging Results Form](#)

Judging Grid Tutorial



Judging Form Tutorial



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- Once you are done with a session, [Click Here](#) to log out of Best in Media. Thanks for your time and talent