

1. The judging log ins are: judge1 / pa551, judge2 / pa552, judge3 / pa553, judge4 / pa554, judge5 / pa555. You can use anyone you want. Please log out after each session

2. Click on the “LOG IN / CREATE ACCOUNT” link in the navigator bar

3. Log in using any of the above username / password combinations. You DO NOT have to use the same one for each session



4. Once you are logged in, the JUDGING link will appear in the very top black bar

5. Click on the JUDGING link. You will then be on our main link page

6. Click on the association or organization you are judging. Not the one you belong to.

7. The Judging Dashboard for the association / organization you are judging will appear.

8. Please note: There is a Judging FAQ menu on the left. If you have any questions, this is the place to go.

9. Each “dashboard” has links to specific information like criteria and rules the entrants were required to following during the process. There is also an extra link to the “results return form”. (There will be the same link on every “judging link sheet”)

10. Scroll down until you see the links to the “divisions”. Click on the division you have been assigned



11. A grid style link sheet will open. It has all the entries into the division sorted by category (continue to page 2 below)

TV-Combined Division

Entry Id	Call Letters	TV COMBINED: Categories	TV COMBINED: Entry Name				Results
TV	KIFI/KIDK	Best Live Shot	Holbrook Drive Unrest	V1			
775	KTVB	Best Live Shot	Boise Double Murder	V1			
781	KTVB	Best Live Shot	Deputy Head on Crash	V1			
279	KIVI	Best Live Shot	Plunge for Landon	V1			
1060	KBOI-TV	Best Live Shot	Breaking Boise Fire	V1			
1061	KBOI-TV	Best Live Shot	Keeping Hydrated in the Heat	V1			
Entry Id	Call Letters	TV COMBINED: Categories	TV COMBINED: Entry Name				Results
144	Idaho Public Television	Best TV Graphics	Cassandra Groll-Science Trek	V1			
Entry Id	Call Letters	TV COMBINED: Categories	TV COMBINED: Entry Name				Results
831	KTVB	Consumer Report	Bad Gas	V1			
834	KTVB	Consumer Report	Exploding Sunroofs	V1			
709	KMVT	Consumer Report	Back Up Cameras in Vehicles	V1			
1063	KBOI-TV	Consumer Report	Testing Key Chain Alcohol Detector	V1			
Entry Id	Call Letters	TV COMBINED: Categories	TV COMBINED: Entry Name				Results
843	KTVB	Crime / Courts Report	Sex Trafficking	V1			
846	KTVB	Crime / Courts Report	Escape Inmate on Facebook	V1			
849	KTVB	Crime / Courts Report	Wrong House Raid	V1			

Call Letters or Business Name

Category

Entry Name

Media Links

Results Form



HINT: We recommend you print out the page(s) that have the category entries you are judging. This will give you a handy place to make notes as you view the entries.

Media Links Key: Video=V1 Audio=A1 Image=J1 Document=D1 Issuu.com=IS1 Website=W1 Note: Issuu.com or website links will open in a new tab in your browser. If not, once you have finished viewing the entry, simply hit "back" in your browser.

Once you have viewed all the entries and have come to a decision, use the "Results" link to open a handy, pre-populated results form that makes it very easy to return your information

Select:

Division

Sub Division (if applicable)

Category Dropdown

Once you click "Results" it will take you to the part of the form where you can copy and paste the call-letters and entry name from your judging sheet. It will have the correct fields for what the association / organization wants for results.

The screenshot shows a web form titled "JUDGING RESULTS FORM". It contains several sections:

- "In what division have you been asked to judge?": Radio buttons for Print, Radio, P.R., Student, Television, Magazine, Online, and All Media.
- "Television Division: Market Size": Radio buttons for TV Division A: Boise Market and TV Division B: All Other Markets.
- "TV Division A: Which Category?": A dropdown menu currently showing "-select one-".
- Buttons for "Results" and "Previous".
- A link: "Click Here for Guidelines posted on their website".
- Page number: "2 / 3".

 Arrows from the text above point to the "Division" label, the "Sub Division" label, the "Category Dropdown" label, and the "Results" button.

The form will also allow for comments. Everybody loves to hear your feedback. Note: your name or email WILL NOT BE SHARED WITH ANYONE!

Finally, once you have finished a session, please log out.

Enjoy! Best in Media